

Minutes from Committee Meeting of The Danish Society Inc

Date of Meeting: 10 August 2009

Venue: Danish House, 6 Rockridge Road, Penrose

Attending: Finn Nielsen, Marion Stewart, Roger Knights, Dawn Nissen, Keld Burlon, Antony Barrett, Inger Mortensen

Guests: Pam Logan (Editor), Erik Nissen

Apologies: Kim Basse, Kurt Marquart

Agenda:

1. Minutes of previous meeting, matters arising + Secretary's report
2. Treasurer's report
3. Membership
4. Report from Danish House sub-committee, incl. Socials
5. Report from Valhalla sub-committee
6. News magazine
7. General business, incl. calendar and alerts

Meeting Start/Finish: 7.40pm / 10.15

Agenda Item	Summary of Discussion/Actions:	Accountable/Due:
1. Minutes, matters arising, and secretary's report	<p>The minutes of the previous meeting held 13 July 2009 had been distributed prior to the meeting.</p> <p><i>Matters arising:</i></p> <p>Inger still hasn't received a digital copy of the April minutes.</p> <p>Antony is still in the process of organising alarm / computer.</p> <p>Keld reported that the cheese from the shop in Albany isn't that great.</p> <p>Re: Licenses. According to Keld, Matt Grinsted (husband of Karina Nielsen, one of the Mothers' Group members) has a bar manager's license. When Finn's and Keld's licenses get renewed, we'll have three managers + we can legally name someone else twice a year (for instance in case of illness), so no more managers required at present. Finn is still finding out regarding special licenses.</p> <p>Antony is happy to stand for re-election.</p> <p>Greeting cards have been printed, \$215 for 1000.</p> <p>Rolf's minutes from last AGM – a few things missing, Rolf to finish these.</p>	

	<p>Keld wanted to remind people to be careful to use “reply all” when replying to emails. For instance, Lena gets a lot of unnecessary emails because she may have been sent a copy of the minutes but obviously doesn’t need further correspondence regarding those.</p> <p>Roger mentioned that Karen must still have a lot of information on her computer which we could use for alerts etc. He will try and contact her to see if we can get a copy.</p> <p><i>Correspondence and Secretary’s:</i></p> <p>We have again this year been invited by Community Post to apply for postage paid envelopes. It was decided to ask Karen if she would like to apply (as she was the contact last year) – the envelopes could be used towards our 10year anniversary celebrations.</p> <p>Lena has received a mail via the web-site from a Robyn Dorday who is looking for an old friend of her now deceased husband’s. As this person is not on our membership list, we’ll try and print her request in the magazine to see if any of our members can help but can’t do much further.</p> <p>Inger brought up the issue of whether we can let members choose to have their copies of the magazine emailed to them rather than sent by mail. It would be as simple as a Y/N question on the application form and on the renewal form. The committee agreed it should be something people opt into. Inger could update both of these forms but need master copy (preferably digital). We also want to find out when Kurt is due back as it will not be too long before we have to send out membership renewals etc.</p> <p>A: That the minutes of the meeting held on 13 July 2009 be accepted: 1. Dawn 2. Keld Carried</p>	<p>Everyone be mindful of when to use “reply all”</p> <p>Roger to contact Karen</p> <p>Inger to contact Karen</p> <p>Pam to put notice in magazine</p> <p>Inger to email Kurt</p>
<p>2. Treasurer’s report</p>	<p>Finn moved; Roger seconded that we pay \$600 towards a member’s expenses occurred as a result of double booking of the Danish House on 4 July 2009. This was in accordance with correspondence from the member including invoice and receipts related to booking at another venue. All in favour.</p> <p>A copy of the bank register was distributed at the meeting. Roger reported that the cash balance will now start to go down considerably with several larger expenses coming up in</p>	

	<p>the next few months.</p> <p>Also, Roger reported receiving a letter from ASB advising us, that we will now start paying principal and interest instead of interest only on our loan. However, this is not in accordance with our agreement with the bank, and Roger will talk to our bank manager regarding this. There are also continuing problems with the internet banking facility. Roger thinks cheque signatories and Vera should be able to view the bank account on-line.</p> <p>Roger moved; Finn seconded that we should buy a cash register for the bar. This is really needed for accounting purposes, and will also make processes such as stock-taking considerably easier. A register might cost \$400-\$500 used. Roger will have a look for one, for instance on Trade Me. Will also look at the possibility of adding Eftpos facility. All in favour.</p> <p><i>Re: Charities Commission, still waiting on an answer.</i></p> <p>B: That the treasurer's report be accepted:</p> <ol style="list-style-type: none"> 1. Inger 2. Dawn <p>Carried</p>	<p>Roger to talk w/ASB</p> <p>Roger to look at cash register and Eftpos</p>
<p>3. Membership Report</p>	<p>Kurt away. Nothing discussed except as per under Agenda Item 1, correspondence.</p>	
<p>4. Danish House Subcommittee</p>	<p>A good party with great food at the Mothers' Group Midwinter Xmas Party on 9 August.</p> <p>The children at the party got to try out the new screen and DVD player in the playroom which work well except the sound in the room is very bad. We need things like carpet, bean bags, a soft board etc to soften the acoustics.</p> <p>The planned hunting party in October will clash with the Valhalla working bee, but there's nowhere to move the working bee to because of the school holidays. Keld brought up that we really need to increase the price for the parties. It was agreed that we should go up to \$30 for members and \$40 for non-members.</p> <p>It was also discussed that we should invite presidents and other representatives of other societies to the October party.</p> <p>Dorte Soelmark is keen to help organise a Scandinavian</p>	<p>Danish House sub-committee to investigate options</p> <p>Finn to invite</p>

	<p>function where we invite members from the Swedish, Norwegian, Finnish etc societies at the Danish House. It should be possible to make one of the parties in the new year such an event.</p> <p>Idea for the magazine: Minivan from and to the North Shore for parties.</p> <p>Keld is still looking into where we can get snaps, snaps-glasses and sild from. He will look into whether we can import these things as a club, although we will still need to import from a broker or similar, as the factories are not interested in selling direct. If we can set up reliable imports, we might be able to sell to other societies as well.</p> <p>The gate from the car park to our court yard is broken. Apparently it gets damaged on a regular basis by rugby watchers and homeless people wandering around the area (and not realising the gate is not locked – it can just be opened!).</p> <p>Grant Philips, window cleaner has given us a quote to clean all windows (including Nilfisk’s) inside and out, \$150 per time, and suggested it should be done every three months or so. This sounds very reasonable, and it was agreed we should go ahead. Apparently we have had Grant to do it before.</p> <p>Finn mentioned that we need to spray against insects, especially ants. We can get Graham to do the outside sometime when he mows lawns, and Keld will organise bombs for inside.</p> <p>The computer had been turned off during a power-out which meant we again lost information for the log re the alarm. This won’t be a problem anymore once we get more memory for the alarm.</p> <p>C: That the Danish House sub-committee report be accepted: 1. Finn 2. Marion Carried</p>	<p>Keld re imports</p> <p>Danish House sub-committee to action</p> <p>Danish House sub-committee to action</p> <p>Keld / Graham re spraying</p>
<p>5. Valhalla</p>	<p>The Valhalla report had been distributed prior to the meeting.</p> <p>Jes Mikkelsen’s report on the water situation at Valhalla should be ready in September. He will be invited to meet with the Valhalla sub-committee.</p> <p>Marion asked what she should report on for the AGM. It was</p>	

	<p>agreed she should focus on improvements, achievements, future plans etc.</p> <p>Erik reported that all plants have been planted, but that working bees clashing with parties means fewer projects are getting finished. However, the playground will be finished by Christmas.</p> <p>Jack Yates has suggested hiring a bus for older members to go to Valhalla on a picnic. This would be a good project for next year.</p> <p>A new vacuum-cleaner is desperately needed. Keld might be able to source one at a good price.</p>	<p>Valhalla sub-committee to action</p> <p>Keld, vacuum cleaner</p>
6. News magazine	<p>Pam reminded all of the dead-line for the magazine, and how important it is, especially as it seems NZ Post is very slow to deliver the magazines.</p> <p>Kim to write blurb as usual?</p>	<p>Kim, blurb</p>
7. General business	<p>Brief discussion around 10year anniversary celebrations on February 27th and 28th. It was agreed we should have a formal function on Saturday evening and a family-oriented afternoon function on the Sunday. Keld is keen to be involved with the Saturday evening function. Inger is happy to be involved with the Sunday function. Of course, the whole committee will be involved in various ways.</p> <p>It was discussed that we should also invite Nilfisk-people to the October party as a thank-you for unlocking for trades-people etc.</p> <p>Dawn suggested the Society could fashion pens, pins etc with logo which members could buy and use as presents for sending overseas etc (we'd sell them to make a small revenue for the club). Kurt did the costing for the pens for Scandinavian Festival, so we should ask him if he can do a costing.</p> <p>AGM coming up. Finn will write a notice in the magazine asking people to start thinking about nominations etc.</p> <p>The calendar and alerts were discussed.</p>	<p>Finn and Inger to contact Karen</p> <p>Keld to extend invite</p> <p>Kurt, souvenirs?</p> <p>Finn, magazine item</p>

Next meeting: 14 September 2009

Meeting Host: Finn