

## Minutes from Committee Meeting of The Danish Society Inc

Date of Meeting: 19 May 2009

Venue: Danish House, 6 Rockridge Road, Penrose

Attending: Finn Nielsen, Marion Stewart, Roger Knights, Dawn Nissen, Keld Burlon, Antony Barrett, Inger Mortensen

Guests: Pam Logan (Editor)

Apologies: Kim, Kurt

Agenda:
 

1. Minutes of previous meeting, matters arising + Secretary's report
2. Treasurer's report
3. Membership
4. Report from Danish House sub-committee, including socials
5. Report from Valhalla sub-committee
6. News magazine
7. General business, including next meeting

Meeting Start/Finish: 7.40pm / 9.25pm

Agenda Item	Summary of Discussion/Actions:	Accountable/Due:
<p>1. Minutes of previous meeting, matters arising and secretary's report</p>	<p>The minutes of the previous meeting held 6 April had been distributed prior to the meeting.</p> <p><i>Matters arising:</i></p> <p>Inger brought up that her lap top has been stolen, and that she is therefore missing an electronic copy of the latest minutes (from 6 April meeting). She requested that someone forward these to her.</p> <p>It was also discussed that there should be a back-up copy of the minutes on disc. Luckily for the society, the secretary will get her lap-top replaced by insurance, and she will therefore be able to burn such a disc in future. However, the minutes are also stored on our website.</p> <p>Antony has sorted most of the new keys and codes, However, he still needs to get hold of the sanitation people.</p> <p>All signatories are now ok.</p> <p>There has been no response from members so far regarding the charities commission.</p>	<p>Finn, please forward a copy of minutes to Inger</p> <p>Inger to back-up minutes to disc</p>

	<p>Snaps glasses are on order. Keld has talked to supplier, and we do not need a guarantor to open an account.</p> <p>Finn has talked with Anne Margrethe regarding being involved in socials – she hasn't said yes or no yet.</p> <p>Kurt and Lena still need to talk regarding issues around the website. "The back office" (a restricted area with username and password protection) has been set up on the official website, and just needs to be used.</p> <p>A renewal notice regarding our website looks like a con. Keld to investigate.</p> <p>A. That the minutes of the committee meeting held on 6 April 2009 be accepted:</p> <ol style="list-style-type: none"> <li>1. Keld</li> <li>2. Dawn</li> </ol> <p>Carried</p>	
<p>2. Treasurer's report</p>	<p>Reconciled bank account details were distributed at the meeting.</p> <p>Nilfisk lease agreement has been signed which is very good news.</p> <p>Our distributor of sild (herring) is going out of business – all very complicated, but Keld will talk with Ruth about what to do next.</p> <p>Roger has received a letter from a public trust regarding a member who has passed away, but apparently we still have the member on our mailing list.</p> <p><i>Charities Commission:</i></p> <p>Roger reports that the only feedback so far has been in the form of very informal discussions, and all completely in favour.</p> <p>Roger is therefore suggesting we move to the next phase and set up special general meeting to decide on the changes to our rules which are required for us to be able to reapply to become a charity.</p>	<p>Keld to talk with Ruth</p> <p>Roger to pass these details on to Kurt, and Kurt to remove that member from our mailing list</p>

	<p>After some discussion around a suitable function to tag the special meeting on to, it was decided to hold the special meeting immediately before the June Open House. Notifications need to go out before 25 June.</p> <p>Motion: We call a Special General Meeting on 7<sup>th</sup> June 2009 at 1.30pm for the purposes of passing the remit to change our rules to comply with the Charities Commission.</p> <p>1. Finn 2. Keld All in favour, carried</p> <p><b>B.</b> That the treasurer's report be accepted: 1. Keld 2. Marion</p>	<p>Roger to organise notifications to go out to all members</p>
<p>3. Membership</p>	<p>Kurt not present therefore little to report. Several of the committee had met Dayana at the family dinner (a young Iraqi-Danish woman) who is going to apply to be a member.</p>	
<p>4. Danish House</p>	<p>No sub-committee meeting has been held due to time-constraints.</p> <p>Keld reported that the Easter lunch went really well and was a classic "long Danish lunch" lasting about six hours. Martin Driessen had been a hit and catered to everyone with his music.</p> <p>We have two quotes for the repair of the ceiling of which Keld's is the cheapest (\$5900 approximately). Keld will start working on this on Thursday 21<sup>st</sup> May and will take a few days to complete but will have it tidy for toastmasters on 26<sup>th</sup>.</p> <p>The party on 4 July is going to be a big one. Seeing as it falls on American independence day, it was suggested to make the theme "Boston Tea Party". It was discussed whether the July Valhalla working bee could be moved or "reduced" as it will otherwise clash (it is being held in the first weekend of the month because of the upcoming school holidays).</p> <p>Dorte Soelmark and Mia look like they will be able to help; maybe Anne Margrethe as well. Lots of helpers needed for this one.</p> <p>Martin Driessen has been booked to provide music.</p>	<p>Dawn and Marion to reorganise Valhalla working bee</p>

	<p>Keld also mentioned that the June open house (which will now have the Special General Meeting immediately beforehand) will have Danish pastry and the opportunity to buy medister (sausage) and rugbroed (rye bread).</p> <p>Finn filed a report for hirage of the Danish House for filing with these minutes. He reported that bookings are average but ok.</p> <p>We need to renew our bar license with adverts in the NZ Herald etc.</p> <p><b>C.</b> That the Danish House sub-committee report be accepted:  1. Inger  2. Roger  Carried</p>	<p>Finn to organise renewal of bar license</p>
<p>5. Valhalla</p>	<p>A Valhalla report had distributed prior to the meeting.</p> <p>Marion reported that Valhalla continues to be financially healthy. Money earned is being spent on maintenance.</p> <p>We need to look at our insurance of Valhalla, as apparently we're not covered for things like carpet and fridges etc – yet we're currently paying for that!  Roger to talk with Marion and Keld regarding all insurances.</p> <p>The planting of the oak trees is set for 14<sup>th</sup> June. This is an event that is open for everybody, and it was agreed that it would be ok to offer lunch to participants.</p> <p>Marion also distributed a report from the Valhalla sub-committee meeting. The re-forestation is going well. The letter regarding the roading issues has been resent, and Palle will meet with him there to discuss this. There is no progress yet on the name plaques. No news regarding water. The children's playground is nearly finished.</p> <p>It was discussed that when considering the name plaques for naming paths and places around the property, we should honour not only Valhalla people but key members of the society in general.</p>	<p>Roger to discuss insurances with Marion and Keld  - Also, Keld to check availability of carpet</p>

	<p>D. That the Valhalla sub-committee report be accepted:</p> <p>1. Dawn</p> <p>2. Antony</p> <p>Carried</p>	
6. News magazine	All ok despite the late meeting. A notice about the Special General Meeting can also still be fitted in.	
7. General business	<p>It was discussed whether we should introduce free tickets to parties for helpers in the kitchen and various other jobs. Certainly, we need to do something to show appreciation of the work that people put in. It was not finally decided what we should do – this is something to continue discussing.</p> <p>We need to write Karen Andersen Yates onto the board of presidents. Keld can take it to the sign-writers. However, in the first instance we need to find out how she would like her name written on there.</p> <p>Pam brought up a letter she has received regarding a new social club which she had also emailed to all committee members. This could be interesting for people wanting to do something a bit different.</p> <p>Antony reported that the report of Danish House entries and exits (codes used) is still not working properly. Probably the computer is just getting too old to produce what we are looking for.</p> <p>Finn then suggested that we need a new computer and printer for the office with dial-up access to the internet where we can store archivable material, print reports etc. Several people thought they could access computers at very reasonable prices, so they were asked to bring some prices back to the next meeting.</p>	<p>Finn to contact Karen to discuss</p> <p>Keld, Antony (and maybe others) to find prices for computer and printer</p>

**Next meeting:** 8 June 2009

**Meeting Host:** Keld